

TWGHs Mr & Mrs Kwong Sik Kwan College
Guidelines on Application for Secondary One Discretionary Places
Admission in September 2025

1. Application period:

Date : **2/1/2025 (Thursday) to 16/1/2025 (Thursday)**

Time : Monday to Friday: 9:00am – 12:30 pm, 2:30pm – 5:00 pm

Saturday: 9:00 am- 1:00pm

2. The application form can be obtained at our General Office or can be downloaded from our website (<http://www.twghsksk.edu.hk/>) starting from 09 November 2024 (Saturday) to 16 January 2025 (Thursday).

3. Admission requirements

- i. Current P6 students from primary schools participating in Secondary School Places Allocation
- ii. Good academic performance
- iii. Good conduct

4. Application procedures

The following documents should be returned to our General Office in person, by an authorized person or by SSPA e-Platform to TWGHs Mr & Mrs Kwong Sik Kwan College, No.1 Chung Ling Path, Tuen Mun.

- i. Completed ‘Application Form for Admission to Secondary One’ from the school
- ii. Photocopy of the HKID card *
- iii. Photocopies of school reports for P.5 and P.6 (First Term) *
- iv. Photocopies of relevant certificates, awards and/or proof of extra-curricular activities *
- v. Original copy of ‘Application Form for Secondary One Discretionary Places’ issued by EDB

Remarks:

【Recommendation letters from primary schools are not required.】

* For in-person submission, the original copies of ii, iii and iv should be produced for checking.

Upon receipt of the application, the Parent’s Copy will be returned to be the applicant for retention and record.

5. Interview arrangements

- i. Interviews will be arranged for ALL applicants.
- ii. The tentative date for the interview will be **1 March 2025 (Saturday)**.
- iii. Interviews will be conducted to BOTH parents and students in English and Cantonese.

6. Admission Criteria and Weightings for S1 Discretionary Places

Academic results & Conduct	60%
Interview performance	30%
Extra-curricular activities & comments	10%

7. Number of discretionary places: 36

8. Release of results

Our school will notify parents of successful applicants both by telephone and by mail on **31 March 2025 (Tuesday)**. These notification arrangements are not applicable to reserve and unsuccessful applicants, nor are the notifications the allocation results. Students will be notified of their allocation results on **8 July 2025 (Tuesday)**, the same time as those who are allocated Secondary One Places through Central Allocation. Please do not enquire about the allocation results before then.